



131ST BOMB WING CAREER BROADENING OPPORTUNITY



MAINTENANCE OPERATIONS FLIGHT ANNOUNCEMENT Drill Status Guardsman (DSG)

The 131st Maintenance Group will be accepting applications for the 131st Maintenance Operations Flight, Maintenance Operations Controller position effective immediately. The last day to submit applications for consideration is 7 June 2024. Packets received after that date will not be accepted. Interviews will be conducted during June RSD. Time and place are TBD.

Position Title: Production Controller	Position Location: Whiteman AFB, MO
AFSC of Position: 2W0X1	Unit Assigned: 131st MOF
Maximum Grade of Position: Technical Sergeant	

Position Duties Required per 93-EC memo:

- Coordinates and develops operational and maintenance requirements for all assigned aerospace vehicles and related support and training equipment into long range, quarterly, monthly and weekly plans to produce a schedule which makes efficient use of resources. Ensure the Maintenance Control Supervisor and the Chief of Maintenance are advised of maintenance capability, problem areas, and adherence to schedules. Schedules aerospace vehicle and related equipment, through all phases of maintenance. In coordination with Job Control, assigns work priorities to all scheduled maintenance to assure a balanced workload of all maintenance sections. Coordinates with upper level management and other functional areas on master parking plan, bulk munitions requirements, supply support, food service support, security, motor vehicle maintenance, petroleum oil and lubricant (POL) requirements, fire department service and civil engineering functions. Compiles and publishes required maintenance plans in a timely manner to project aircraft, equipment and personnel utilization.*
- Schedules and conducts daily maintenance planning meeting to refine and incorporate unscheduled maintenance requirements into the Weekly to Daily Maintenance Plans and workload requirement. Reviews specialist dispatch and in-shop production workload to ascertain production delay, recommends corrective actions and makes necessary adjustments in production schedules. Processes requests for and manages local manufactured items to ensure that unauthorized work is not scheduled. Coordinates with Quality Assurance in scheduling activity, technical inspections and publication changes. Coordinates with Training Management to minimize impact of training schedule in accordance with pertinent ANG directives. Initiates and maintains maintenance operating instructions establishing procedures for the assignment and application of job control numbers.*

3. *Preplans requirements to support operational launch schedules, emergency war orders (EWO) and contingency plans. Designates and schedules aerospace vehicle for maintenance training purposes. Plans and schedules time compliance technical order (TCTO) accomplishment. Schedules and insures that life support and critical items are replaced in accordance with the time change program. Performs the aerospace vehicle distribution function in accordance with directives. Analyzes maintenance capabilities in conjunction with Production Analysis. Coordinate and maintains input schedules to prime depots for accomplishment of depot level maintenance such as TCTO modifications and Programmed Depot Maintenance (PDM). Computes and evaluates scheduling effectiveness in order to improve management efficiency and decrease deviations. Reviews and verifies the accuracy and validity of aerospace vehicle weapons documents. Establishes procedures for the identification of repeat, recurring and cannot duplicate type discrepancies which impair mission performance or affect safety of flight, and for review of corrective action for adequacy.*

4. *Represents the Chief of Maintenance in coordinating actions such as aircraft and equipment utilization, sortie rates, flying hours and simulator utilization with the Air Commander, Operations and other members of the flight scheduling committee.*

5. *Develops inspection work package for aircraft; schedules and conducts the preinspection meeting for scheduled inspections such as periodic, isochronal and phase. In coordination with maintenance supervisors, develops work packages for major, intermediate level maintenance such as battle or crash damage.*

Applications must contain the following items:

1. vMPF RIP - all pages
2. Print out of most current fitness tracker report from myFITNESS
3. (Optional) Letter(s) of Recommendation

Must meet the following requirements:

Minimum Rank: **SSgt** Maximum Rank: **TSgt**

Digital packages only, will be submitted to:

CMSgt Jennifer Fanoele at jennifer.fanoele@us.af.mil by COB 7 June 2024 (late submissions will not be considered).